



Minutes
LARKSPUR LIBRARY BOARD
SPECIAL MEETING
June 9, 2020



ROLL CALL:

Larkspur Library Board Members: Chair: Andy Revell; Michelle Melka; Jeff Gunderson; Jonathan Shambroom; Armelle Futterman

Staff: Franklin Escobedo, Library Director

Guest: Ipad, Jeanne Friedel, Lori Lerner. Michael F, Gabe Paulson, Dan Schwarz, City Manager, Chris Hartzell. Scott Candell, City Council Member, Gabe Paulson, City Council Member, Barbara Friday, Friends of the Larkspur Library, Joe Jennings, President of the The Commons Foundation.

Meeting was called to order at 6:15 p.m., Tuesday June 9, 2020.

APPROVAL OF CONSENT CALENDAR

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.

Approval of Minutes as Submitted: Approved May 11, 2020 minutes.

PUBLIC COMMENT: No Public Comment.

BOARD MEMBERS REPORTS AND COMMENTS:

No comment.

LIBRARY DIRECTOR'S ORAL REPORT:

OLD BUSINESS ITEMS:

1. Discussion on library activities

- Updated the board on upcoming online storytime that would be starting.
- Updated the board on the new hours 11 am – 5 pm.

- Shared with the Board the partnership with PBS Books and programming that is streaming on Facebook Live. PBS programs are being added to the Library's main calendar.
- Summer reading has gone virtual with the funding from the Larkspur Library Foundation to acquire Beanstack.
- Bingo Cards for Adult Summer Reading can be downloaded from the website this year.
- Free crafts to pick up during curbside, Father's Day, 4th of July, and a Whale Craft that was made possible by the Friends of the Library.

NEW BUSINESS ITEMS:

1. Curbside Services and New Virtual Hours
 - Virtual Hours reflect the reduction of hours due to budget cuts. New hours will be 11 a.m. – 5 p.m. Tuesday through Saturday.
 - Explained the new process of curbside delivery for patrons and that online holds would be restored soon. Curbside hours will be 12 p.m. – 4 p.m. and returns can be returned at the same time.
2. Digital Services Strategy
 - Joe Jennings & Jonathan Shambroom went over the Digital Strategy PowerPoint and reviewed key points to enhance the Library's digital and virtual holdings.
 - The Commons goal is to raise money to fund and support the library during the COVID pandemic and the City's economic downturn.

STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundations)

Director Escobedo will be meeting virtually with the Larkspur Library Foundation via Zoom.

FUTURE AGENDA ITEMS:

Board will recommend future agenda items and establish next meeting date

NEXT MEETING DATE:

Board will be meeting on Monday July 13, 2020.

ADJOURN MEETING

Meeting was adjourned at 8:05 p.m., Tuesday, June 9, 2020.

Respectfully submitted,
Franklin Escobedo,
Community Services Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at regular meeting of the Larkspur Library.

Franklin Escobedo

Franklin Escobedo, Community Services Director