



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Larkspur City Council Chambers  
400 Magnolia Avenue, Larkspur CA  
May 1, 2019

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
(Quick Links – Watch City Council Meetings)

## **SPECIAL MEETING**

Vice Mayor Chu opened the special meeting at 5:30 p.m.

### **1. ROLL CALL**

COUNCIL PRESENT: Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

COUNCIL ABSENT: Mayor Ann Morrison

PLANNING COMMISSION PRESENT: Vice Chair Laura Tauber; Commissioner Daniel Kunstler

PLANNING COMMISSION ABSENT: Chair Todd Ziesing; Commissioner Ignatius Tsang

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Planning Director Neal Toft

### **2. BUSINESS ITEMS**

#### **2.1 JOINT WORKSHOP BETWEEN THE CITY COUNCIL AND PLANNING COMMISSION**

The group heard updates from staff on several topics, most notably the General Plan and forthcoming state legislation on housing. The group agreed with staff that a housing subcommittee should be formed when the General Plan Update is complete.

### **3. ADJOURN**

Vice Mayor Chu adjourned the special meeting.

## **REGULAR MEETING**

Vice Mayor Chu opened the regular meeting at 6:30 p.m.

### **1. ROLL CALL**

COUNCIL PRESENT: Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

COUNCIL ABSENT: Mayor Ann Morrison

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Assistant to the City Manager Shannon O'Hare; Public Works Director Julian Skinner; Planning Director Neal Toft; Senior Planner Kristin Teiche; Administrative Services Director Cathy Orme

### **2. PUBLIC COMMENT**

Council received public comment; there was no discussion.

### **3. PRESENTATIONS/PROCLAMATIONS**

None.

#### **4. APPROVAL OF THE CONSENT CALENDAR**

- 4.1 Approval of Warrants
- 4.2 Approval of Minutes: April 3, 2019
- 4.3 Resolution 21/19: Adopt a Resolution Approving the Agreement for Maintenance of Multi-Use Path and Authorizing the Mayor to Sign the Agreement for the North-South Greenway Multi-Use Path Within the City of Larkspur and State Right-of-Way
- 4.4 Resolution 22/19: Adoption of 2018 Marin County Multi-Jurisdictional Local Hazard Mitigation Plan
- 4.5 Resolution 23/19: Adopt Resolution Authorizing Application for, and Receipt of, Senate Bill 2 (SB2) Planning Grants Program Funds to Accelerate the Production of Affordable Housing

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council approved the consent calendar. The vote was four in favor, one absent.

#### **5. CITY MANAGER'S ORAL REPORT**

City Manager Schwarz gave his oral report to the City Council.

#### **6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS**

Councilmember Hillmer reported on the following item:

- 1. Councilmember Hillmer attended the Sonoma-Marin Area Rail Transit Board Meeting on May 1, 2019 during which a feasibility study for rail service from Novato to Suisun City was discussed.

Councilmember Way reported on the following items:

- 1. Councilmember Way reported that the Marin Community Wildfire Forum will be held on May 4, 2019 at 10:00 a.m. at the Embassy Suites in San Rafael.
- 2. Councilmember Way reported that the Central Marin Neighborhood Response Group will be hosting a presentation titled *Insuring Against Natural Disasters* at the Corte Madera Community Center on May 16, 2019 at 7:00 p.m.

Councilmember Haroff reported on the following items:

- 1. Councilmember Haroff attended the Transportation Authority of Marin Board Meeting on April 25, 2019 as the City's alternate member.
- 2. Councilmember Haroff attended Marin Clean Energy's Rate Setting Ad-Hoc Committee Meeting on April 30, 2019.

Vice Mayor Chu reported on the following items:

- 1. Vice Mayor Chu attended the annual meeting on the Greenbrae Property Owners Association on April 30, 2019.
- 2. Vice Mayor Chu reported that the Marin County Council of Mayors and Councilmembers' Pension and Other Post Employment Benefit Reform Committee is finalizing their report and that it should be available to the public in May or June 2019.

#### **7. PUBLIC HEARINGS**

None.

#### **8. BUSINESS ITEMS**

##### **8.1 AWARD OF FISCAL YEAR 18-19 COMMUNITY ARTS GRANT**

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council awarded the Lark Theater a Community Arts Grant in the amount of \$10,000. The vote was four in favor, one absent.

##### **8.2 CONSIDER A RESOLUTION ADOPTING POLICIES, PROCEDURES AND PROCESSING REQUIREMENTS FOR SMALL CELL (5G) WIRELESS FACILITIES**

Senior Planner Kristin Teiche presented on proposed Resolution 19/19, which establishes policies, procedures, standards and limitations for review of Small Cell (5G) Wireless Facilities, following a model set by other cities, most notably San Rafael and San Anselmo.

Council discussed the proposed resolution; Staff responded to questions.

Council received public comment; Staff responded to comments.

After further discussion, Council directed staff to make changes to the resolution based on Council and public comment, and bring the resolution back to Council at the May 15, 2019 City Council meeting.

### 8.3 GENERAL FUND REVIEW: PRELIMINARY FY 2019-20 DEPARTMENT BUDGETS

Administrative Services Director Cathy Orme provided a preliminary review of the following General Fund Department Budgets:

- City Council
- Non-Departmental
- Administration (City Manager/City Clerk/Finance)
- City Hall
- Debt Service and Transfer Out
- Recreation
- Library
- Enterprise funds Twin Cities Childcare Center & Super Cool Summer School

### 9. ADJOURN

Council adjourned the meeting.

Attested

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Jamie Kuryllo  
City Clerk