



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Larkspur City Council Chambers  
400 Magnolia Avenue, Larkspur CA  
April 18, 2018

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
(Quick Links – Watch City Council Meetings)

**REGULAR MEETING**

Mayor Hillmer opened the regular meeting at 6:31 p.m.

**1. ROLL CALL**

COUNCIL PRESENT: Mayor Dan Hillmer; Vice Mayor Ann Morrison; Councilmember Larry Chu; Councilmember Kevin Haroff

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Planning/Building Director Neal Toft; Public Works Director Julian Skinner; Superintendent of Public Works Robert Quinn; Recreation Supervisor Nick Stone; Finance Director Cathy Orme; Library Director Janice Akel; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O’Hare

COUNCIL ABSENT: Councilmember Catherine Way

**2. PUBLIC COMMENT**

The following individuals provided public comment:

- Cindy Winter
- Carol Page
- Maxine Laidlaw
- Ross Asselstine

**3. PRESENTATIONS/PROCLAMATIONS**

- 3.1 Chamber of Commerce Update by Vicki Kűng, Executive Director

Executive Director Vicki Kűng provided an update on the Chamber of Commerce.

**4. APPROVAL OF THE CONSENT CALENDAR**

- 4.1 Approval of Warrants
- 4.2 Approval of Minutes: April 4, 2018
- 4.3 Delegation of Disability Determination Authority to the City of Larkspur City Manager
- 4.4 The Road Repair and Accountability Act of 2017 (SB 1 Gas Tax Increase) – List of Projects for 18-19 Funding and CIP Budget Amendment
- 4.5 Initiating the Bond Financing Process for the Public Infrastructure Improvement Program Relating to Measure B and Adoption of a Resolution Authorizing Execution of a Joint Exercise of Powers Agreement with the Larkspur Parking Authority to Create the Larkspur Public Financing Authority
- 4.6 Information Item – Central Marin Agencies Human Resources Manager
- 4.7 Addition of Senior Engineer Position

Councilmember Chu removed Item 4.5 from the consent calendar for further discussion.

Upon motion by Councilmember Morrison, seconded by Councilmember Haroff, Council approved the remainder of the consent calendar. The vote was four in favor, one absent.

- 4.5 Initiating the Bond Financing Process for the Public Infrastructure Improvement Program Relating to Measure B and Adoption of a Resolution Authorizing Execution of a Joint Exercise of Powers Agreement with the Larkspur Parking Authority to Create the Larkspur Public Financing Authority

The following individuals spoke during public comment:

Steve McClure  
Cindy Winter  
James Holmes

Upon motion by Councilmember Haroff, seconded by Councilmember Morrison, Council adopted Resolution 21/28. The vote was four in favor, one absent.

Upon motion by Councilmember Haroff, seconded by Councilmember Morrison, Council adopted Resolution 22/18. The vote was four in favor, one absent.

## **5. CITY MANAGER'S ORAL REPORT**

City Manager Schwarz gave his oral report to the City Council.

## **6. COUNCILMEMBERS REPORTS AND COMMENTS**

### **6.1 Report from the April 17, 2018 Meeting of the General Plan Update Steering Committee (Way and Haroff)**

Councilmember Haroff reported that the April 17, 2018 meeting focused on Health and Safety.

More information can be found on the City of Larkspur's website ([www.cityoflarkspur.org](http://www.cityoflarkspur.org))

### **6.2 Additional Councilmember Reports and Comments:**

Councilmember Morrison reported on the following item:

1. Councilmember Morrison reported that she is a member of the Community Development Block Grant Committee and discussed grants that were awarded this year.

Councilmember Hillmer reported on the following items:

1. Councilmember Hillmer reported that he is a member of the Marin County Flood Control District Zone 9 Budget Sub-Committee.
2. Councilmember Hillmer reported that he attended the Sonoma-Marin Area Rail Transit board meeting on Wednesday, April 18, 2018.
3. Councilmember Hillmer reported that he attended a meeting with staff from the Transportation Authority of Marin on Monday, April 16, 2018 to discuss the 101/580 direct connector ramp.

## **7. PUBLIC HEARING**

None.

## **8. BUSINESS ITEMS**

### **8.1 APPOINT MEMBERS TO THE MEASURE B CITIZENS' OVERSIGHT COMMITTEE**

Upon motion by Councilmember Chu, seconded by Councilmember Haroff, Council appointed the following residents to the Measure B Citizens' Oversight Committee. The vote was four in favor, one absent.

Bill Levinson  
Bob Simon  
Greg Reber  
James Holmes  
Jan Hobbel  
JoAnn Tsang  
Mike Popovich  
Steve McClure  
Tamara Hull

### **8.2 DEPARTMENT BUDGETS, GOALS AND OBJECTIVES**

The following members of the management team spoke on their department's budget, goals and objectives:

City Manager Dan Schwarz  
Finance Director Cathy Orme  
City Clerk Jamie Kuryllo  
Recreation Supervisor Nick Stone  
Library Director Janice Akel  
Police Chief Mike Norton  
Fire Chief Scott Shurtz  
Planning Director Neal Toft  
Public Works Director Julian Skinner  
Public Works Superintendent Robert Quinn

**9. RECESS AS THE CITY OF LARKSPUR CITY COUNCIL**

The Council recessed as the City of Larkspur City Council at 10:06 p.m.

**10. CONVENE AS THE CITY OF LARKSPUR PARKING AUTHORITY**

The Council convened as the City of Larkspur Parking Authority at 10:06 p.m.

**10.1 FORMATION OF LARKSPUR PUBLIC FINANCING AUTHORITY**

Upon motion by Boardmember Haroff, second by Boardmember Morrison, the Board adopted Resolution 01/18 forming the Larkspur Public Financing Authority.

**11. ADJOURN AS THE CITY OF LARKSPUR PARKING AUTHORITY**

The Council adjourned as the City of Larkspur Parking Authority at 10:09 p.m.

**12. RECONVENE AS THE CITY OF LARKSPUR CITY COUNCIL AND ADJOURN  
REGULAR MEETING**

The Council reconvened as the City of Larkspur City Council at 10:09 p.m.

Upon motion by Councilmember Chu, seconded by Councilmember Morrison, the meeting was adjourned in memory of Richard R. Schwarz, City Manager Dan Schwarz's father, and Larkspur Walker Mary P. Kiernan. The vote was four in favor, one absent.

Attested

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Jamie Kuryllo  
City Clerk